**UGANDA INVESTMENT AUTHORITY**

**APPLICATION FOR AN INVESTMENT LICENCE[[1]](#footnote-1)**

**(FORM 1)**

**1.0 DETAILS OF THE APPLICANT**

1.1 Name of Company/Business--------------------------------------------------

a) Physical address:

1.2 Contact Person------------------------------------------------------------------

a) Physical address of the contact person-------------------------------------------------

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Tel--------------------------- Mob------------------------------------

E-mail--------------------------------------------

1.3 Legal form of business entity (Ltd liability company, Partnership, sole proprietorship, cooperative society etc.)-----------------------------------------------------------------------------------------------

1.4 Proposed business activity----------------------------------------------------------

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1.5 Project site/Location----------------------------------------------------------------

1.6 Company Shareholders:

|  |  |  |  |
| --- | --- | --- | --- |
| Name of shareholder | Address | Nationality | % shareholding |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1.7 Indicate the secondary licences required (tick)

Banking licence----- Education licence----- fishing licence-----

Drugs manufacturing----- Mining licence----- Transport licence-----

1.8 Land status for the Project: Does the company require land from UIA? Yes ( ), No ( )

If yes, please indicate the estimated size of land: ………… (hectares or acreas) and location:……………………………………………………………………………………….

**2.0 Projected Fixed Capital Investment Costs (US$)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Year 1** | **Year 2** | **Year 3** | **Total** |
| Land |  |  |  |  |
| Building & Civil works |  |  |  |  |
| Plant, Machinery & Equipment |  |  |  |  |
| Transport (vehicle) |  |  |  |  |
| Office equipment |  |  |  |  |
| Furniture |  |  |  |  |
| Installation costs |  |  |  |  |
| Pre-operating costs |  |  |  |  |
| **Total Investment costs** |  |  |  |  |

**2.1 Source of Funding (US$)**

State how the company will raise funds required for the project.

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Foreign | Local | Total (US$) |
| Share capital (equity) |  |  |  |
| Loan capital |  |  |  |
| Other sources (specify) |  |  |  |
|  |  |  |  |
| Total (US$) |  |  |  |

**3.0 EMPLOYMENT DETAILS:**

Specify the number of jobs to be created when the project is implemented in the following categories:

|  |  |  |  |
| --- | --- | --- | --- |
| **Category of employees** | **Foreign** | **Local** | **Total** |
| Managerial/Supervisory |  |  |  |
| Technical |  |  |  |
| Administration/Accounts |  |  |  |
| Semi-skilled |  |  |  |
| Unskilled |  |  |  |
| **Total** |  |  |  |

1. State the specific positions that will be filled by expatriate staff--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------
2. State how long it will take to replace the expatriate staff? …………………………………………………………………………………………

**4.0 MARKET (Domestic & Export)**

Indicate which market will absorb the anticipated product/output of your company.

% of Total

Domestic market ----------------

Export market ----------------

**5.0 Source of Inputs**

State the percentage of inputs which will be sourced:

Locally---------------------%

Imported-------------------%

In case of imported inputs name the country where they have been sourced. e.g. India, China etc.

………………………………………………………………………………………………….

**6.0 Declaration**

I hereby certify that the foregoing particulars are correct to the best of my knowledge.

Name--------------------------------------------------------------------------------------

Signature----------------------------------------------------------------------------------

Date-------------------------------------------------------------------------------------

**Copies of the following documents should be attached to the Application:**

* Legal status (Copy of Certificate of Incorporation and Articles & Memorandum of Association from URSB)
* A brief Business Proposal on the project
* Evidence of availability of funds for the project, (which could be a Bank statement for the company/Directors or a reference letter from the Bank)
* Land status for the Project *(Attach a copy of the land title or a tenancy agreement to confirm location of the project).*
* Filled in Application Form for an Investment Licence (Form UIA 1)

**To be submitted to or as may be specified:**

Executive Director

Uganda Investment Authority

TWED Plaza

Plot 22 Lumumba Avenue

P.O Box 7418

Kampala

Tel: 256-414 301000

Fax: 256-414 342903

Email: [info@ugandainvest.go.ug](mailto:info@ugandainvest.go.ug)

Website: www.ugandainvest.go.ug

1. The Application Form for an Investment Licence can be accessed on our website (www.ugandainvest.go.ug). [↑](#footnote-ref-1)